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**Busch Wildlife Sanctuary  
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[www.buschwildlife.org](http://www.buschwildlife.org)

## Internship Application

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Age: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Emergency Contact - (Name, Relationship, Phone):

\_\_\_\_\_

Occupation & Employer:

\_\_\_\_\_

Previous or Current Experience in Wildlife or Animal Care:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Level of Education:

\_\_\_\_\_

Is your Internship required for school or organization? Yes / No

If so, please list the school or organization here:

\_\_\_\_\_

If required, how many hours must be completed? \_\_\_\_\_

Any allergies, physical disabilities, or other accommodation needs? If so, please explain:

\_\_\_\_\_

\_\_\_\_\_



What are you looking to gain from this Internship?

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Internship quarter you are applying for (please list one): \_\_\_\_\_

Winter Quarter			Spring Quarter			Summer Quarter			Fall Quarter	
DEC	JAN	FEB	MAR	APR	JUN	JUL	AUG	SEPT	OCT	
			MAY					NOV		

What days of the week are you available for an 8hr. shift? (Circle all that apply):

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
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Internship department you are applying for: \_\_\_\_\_

Wildlife Rehab Hospital	Animal Care Sanctuary	Education	Marketing & Fundraising
Participants gain experience in the clinical operations of a wildlife rehabilitation facility. Duties include general husbandry, animal handling & restraint, feeding, observation, admitting patients, answering phones, weighing, and record keeping.	Participants will gain hands-on experience in a zoological setting. Duties include a variety of tasks including diet preparation, feeding, providing enrichment, habitat maintenance, and administering medications.	Participants assist with community engagement and environmental education programs. Duties include helping with daily programs and tours, greeting guests, and teaching guests and visitors about the Florida environment and its wildlife.	Participants will assist our Marketing Director with tasks including communicating with donors, vendors, and community organizers, handling correspondence, administrative duties, and creating, editing, and preparing content for social media and other marketing platforms.



### **Requirements**

The Busch Wildlife Sanctuary Internship Program has a minimum 3-month commitment (one yearly quarter: Spring, Summer, Fall, or Winter as listed above) with a 3 day (24 hour) per week requirement until a 288-hour commitment is reached. We are dedicated to properly educating and training our interns. Making this commitment will ensure that interns are adequately trained and able to be fully involved in departmental activities. These internships are for those interested in multi-species animal care. This internship is an unpaid, entry-level internship for those wishing to gain experience. Intern must complete 288 hours over a 12-week period (including but not limited to weekends and holidays). Depending on the internship, participants are often required to stand, walk, and bend. Some internships regularly require stooping, crouching, climbing ladders/steps, carrying up to 50 lbs, sitting, kneeling, balancing, pushing and pulling, crawling, working with tools, and working in tight spaces. Participants will be routinely exposed to chemicals required to keep a sanitary environment, such as bleach. Although some of these internships will better equip individuals for a job in the wildlife field, this internship does not guarantee employment with the Busch Wildlife Sanctuary.

### **Risk Factors**

Interning at the Busch Wildlife Sanctuary can be an enriching experience. Interns will have the opportunity to meet other people with similar interests, learn about nature and wildlife, help injured animals, and assist the Sanctuary in teaching visitors about Florida's natural resources. Even though many safety features and protocols are in place, working with wild animals can be dangerous. Sanctuary staff will train interns in safe cleaning and handling procedures. However, because interns often work in close proximity to live animals there is always the potential to be injured, bitten, or scratched. Simply being aware of this fact, using common sense, taking proper care as you work, and asking staff for assistance when you have a question will go a long way toward preventing any injuries. Although most of the permanent residents at the Sanctuary have received vaccinations, the injured animal patients who are brought in for care at our hospital have not. By interning to work at the Busch Wildlife Sanctuary, you must understand that you are accepting certain risks. The Sanctuary can't guarantee your safety. We welcome interns to donate their time, but they must do so at their own risk!

Interns must sign the Non-Disclosure Agreement, Certification, Sanctuary rules, and the Waiver & Release below before they can begin. A parental signature is also required if the intern is under 18 years of age.

All Interns are required to pay a one-time, non-refundable fee of \$35, which includes a volunteer t-shirt (part of required work attire) prior to starting work.



### **Non-Disclosure Agreement**

It is the policy of BWS that all information concerning any past or present employees or patients is considered confidential. Any discussion or posting of information of photos regarding any patients or employees is strictly prohibited. When working in the hospital, a volunteer may be exposed to privileged information pertaining to a wildlife patient. That information is not to be shared with the general public or any person outside of the Sanctuary. Questions from the media shall be answered by the Executive Director, or by the person(s) designated by the Exe. Director. No photographs should be taken in enclosures or in the wildlife hospital without obtaining permission from a Director. Any violation of this agreement will result in immediate dismissal. By signing your application on the designated line, you confirm acknowledgment and agreement of the above policy. I understand and agree that I am not to disclose or reveal any confidential information or photos relating to BWS to any unauthorized individuals outside of BWS. Any acknowledgment or witness of said breach of the agreement above shall be reported immediately to your immediate supervisor.

### **Certification**

I certify that I have read and understand the application and that the answers and statements given by me are complete and true to the best of my knowledge and belief. I understand that any false information, omissions, or misrepresentations of facts called for in the application may result in the rejection of my application or dismissal at any time. I authorize the company, and/ or its agents, including consumer reporting bureaus, to verify any of this information including, but not limited to, criminal history and motor vehicle driving records. I release all persons, schools, companies, and law enforcement authorities from any liability for any damage whatsoever for issuing this information. I understand that the use of illegal drugs is prohibited. If company policy requires, I am willing to submit to drug testing to detect the use of illegal drugs.

### **Waiver and Release**

In consideration of my acceptance as an intern, I, or my heirs, executors, and administrators, release and forever discharge the Busch Wildlife Sanctuary and all officers, and directors of those entities: as well as sponsors, producers, their agents, representatives, successors and assigns of all liabilities, claims, actions, damages, costs or expenses which I may have against them arising out of or in any way connected with my participation in this course of conduct. ("Intern at Busch Wildlife Sanctuary"), including travel to or from interning, and including injuries which may be suffered, or caused by me before, during, or after my volunteering service. I understand that this waiver includes any claims based on negligence, action, or inaction of any of the above parties. I specifically assume any and all duties arising from volunteering at Busch Wildlife Sanctuary. I will indemnify Busch Wildlife Sanctuary from any and all harm caused by me, and any member of my family, which may arise from my participation in volunteering at the Busch Wildlife Sanctuary.

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

**To submit, email this completed application to: [volunteers@buschwildlife.org](mailto:volunteers@buschwildlife.org)**